

**Ulster County  
Vendor Payment Efficiency Monitoring Summary  
For the Month of January 2009**

**Legend:**  Department at or Above 80 % Efficiency - Above average Efficiency  
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary  
 Department at or Below 69% Efficiency - Expediant Improvement Needed

*The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.*

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

**Top 10 Departments in Number of Transactions Processed:**

Dept. of Finance	70	99%	69	-	-	1%	1
Golden Hill Health Care Center	335	94%	314	3%	11	3%	9
Information Services	211	94%	198	3%	7	1%	2
Insurance	1,511	49%	730	18%	269	27%	401
Public Health	264	97%	255	1%	2	2%	5
Public Works	554	100%	548	0%	2	1%	4
Purchasing	113	100%	113	-	-	-	-
Social Services	697	78%	541	9%	65	11%	79
Sheriff	120	72%	86	10%	12	9%	11
UCAT	88	82%	72	11%	10	1%	1
Total Top 10 Departments in Number of Transactions Processed	3,963	74%	2,926	10%	378	13%	512

**Other Departments:**

Arson Task Force	5	100%	5	-	-	-	-
Board of Elections	3	100%	3	-	-	-	-
Clerk of the Legislature	8	75%	6	25%	2	-	-
Comptroller	2	100%	2	-	-	-	-
County Attorney	14	93%	13	7%	1	-	-
County Clerk	32	97%	31	-	3%	1	-
Dept. of Environment	2	100%	2	-	-	-	-
District Attorney	47	81%	38	-	-	19%	9
Emergency Management	27	96%	26	-	-	4%	1
Fire Coordination	5	100%	5	-	-	-	-
Human Relations	1	100%	1	-	-	-	-
Office of Employment & Trainin	28	93%	26	-	7%	2	-
Mental Health	49	99%	49	-	-	-	-
Municipal Executive	10	100%	10	-	-	-	-
Office for the Aging	92	100%	92	-	-	-	-
Personnel	18	78%	14	11%	2	-	11%
Planning	5	100%	5	-	-	-	-
Probation	50	85%	42	10%	5	6%	3
Public Defender	6	100%	6	-	-	-	-
Real Property	6	83%	5	-	-	17%	1
Safety	8	100%	8	-	-	-	-
Stop DWI	32	88%	28	13%	4	-	-
Tourism	32	44%	14	34%	11	3%	1

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	2	99%	2	-	-	-	-	-	-
Weights & Measures	2	100%	2	-	-	-	-	-	-
Total Other Departments	486	90%	435	5%	25	1%	7	4%	19
<b>Total County Operations</b>	<b>4,449</b>	<b>76%</b>	<b>3,361</b>	<b>9%</b>	<b>403</b>	<b>12%</b>	<b>519</b>	<b>4%</b>	<b>166</b>

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

