

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of March 2010**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Top 10 Departments in Number of Transactions Processed:									
Dept. of Finance	151	99%	149	-	-	1%	2		
Golden Hill Health Care Center	450	98%	440	2%	10	-	-		
Information Services	232	89%	206	3%	7	5%	11	3%	8
Insurance	1,664	86%	1,408	14%	232	1%	22	0%	2
Public Health	307	95%	291	3%	9	2%	6	0%	1
Public Works	840	99%	820	1%	11	1%	9		-
Purchasing	31	97%	30	-	-	3%	1		-
Social Services	769	92%	709	5%	40	1%	11	1%	9
Sheriff	94	98%	92	1%	1	1%	1		-
UCAT	314	99%	310	-	-	1%	2	1%	2
Total Top 10 Departments in Number of Transactions Processed	4,852	92%	4,455	6%	310	1%	63	0%	24
Other Departments:									
Arson Task Force	8	88%	7	13%	1	-	-		-
Board of Elections	11	91%	10	9%	1	-	-		-
Clerk of the Legislature	7	71%	5	29%	2	-	-		-
Comptroller	13	100%	13	-	-	-	-		-
Consumer Affairs	2	100%	2	-	-	-	-		-
County Attorney	16	100%	16	-	-	-	-		-
County Clerk	42	100%	42	-	-	-	-		-
Dept. of Environment	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
District Attorney	78	96%	75	1%	1	1%	1	1%	1
Emergency Management	37	97%	36	3%	1	-	-		-
Fire Coordination	2	100%	2	-	-	-	-		-
Human Relations	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Office of Employment & Training	77	100%	77	-	-	-	-		-
Mental Health	120	91%	110	3%	3	3%	3	3%	4
Municipal Executive	6	100%	6	-	-	-	-		-
Office for the Aging	431	35%	153	0%	1	0%	1	64%	276
Personnel	9	100%	9	-	-	-	-		-
Planning	1	100%	1	-	-	-	-		-
Probation	30	78%	23	3%	1	13%	4	7%	2
Public Defender	13	92%	12	-	-	8%	1		-
Real Property	8	88%	7	13%	1	-	-		-
Safety	9	100%	9	-	-	-	-		-
Stop DWI	15	87%	13	7%	1	7%	1		-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Tourism	30	87%	26	-	-	7%	2	7%	2
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	6	99%	6	-	-	-	-	-	-
Weights & Measures	3	100%	3	-	-	-	-	-	-
Total Other Departments	972	68%	661	1%	13	1%	13	29%	285
Total County Operations	5,824	88%	5,116	6%	323	1%	76	5%	309

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

