

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of April 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	154	99%	152	1%	1	-	1%	1
Golden Hill Health Care Center	371	99%	367	0%	1	1%	3	-
Information Services	204	96%	196	0%	1	1%	2	5
Insurance	1,904	84%	1,574	12%	225	4%	77	28
Public Health	218	99%	216	0%	1	-	0%	1
Public Works	759	93%	697	4%	28	3%	22	12
Purchasing	128	99%	127	1%	1	-	-	-
Social Services	800	89%	715	7%	53	3%	22	10
Sheriff	176	92%	162	6%	10	2%	3	1
UCAT	68	87%	59	4%	3	9%	6	-
Total Top 10 Departments in Number of Transactions Processed	4,782	89%	4,265	7%	324	3%	135	58

Other Departments:

Arson Task Force	3	100%	3	-	-	-	-	-
Board of Elections	14	57%	8	43%	6	-	-	-
Clerk of the Legislature	11	100%	11	-	-	-	-	-
Comptroller	13	100%	13	-	-	-	-	-
County Attorney	8	100%	8	-	-	-	-	-
County Clerk	45	100%	45	-	-	-	-	-
Dept. of Environment	5	100%	5	-	-	-	-	-
District Attorney	55	93%	51	4%	2	2%	1	1
Emergency Management	26	88%	23	12%	3	-	-	-
Fire Coordination	3	100%	3	-	-	-	-	-
Human Rights	1	100%	1	-	-	-	-	-
Office of Employment & Trainin	41	100%	41	-	-	-	-	-
Mental Health	94	83%	79	13%	12	2%	2	1
Municipal Executive	6	100%	6	-	-	-	-	-
Office for the Aging	64	92%	59	3%	2	3%	2	1
Personnel	19	95%	18	5%	1	-	-	-
Planning	5	100%	5	-	-	-	-	-
Probation	65	92%	59	6%	4	2%	1	1
Public Defender	9	100%	9	-	-	-	-	-
Real Property	5	60%	3	-	40%	2	-	-
Safety	11	100%	11	-	-	-	-	-
Stop DWI	17	100%	17	-	-	-	-	-
Tourism	5	100%	5	-	-	-	-	-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	10	99%	10	-	-	-	-	-	-
Weights & Measures	2	100%	2	-	-	-	-	-	-
Total Other Departments	537	92%	495	6%	30	1%	8	1%	4
Total County Operations	5,319	89%	4,760	7%	354	3%	143	1%	62

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

