

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of May 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	180	100%	180	-	-	-	-	-	-
Golden Hill Health Care Center	555	98%	544	1%	6	1%	4	0%	1
Information Services	232	95%	221	2%	5	1%	3	1%	3
Insurance	2,244	93%	2,058	6%	134	2%	39	1%	13
Public Health	376	93%	351	1%	4	4%	14	2%	7
Public Works	1,045	98%	1,012	2%	22	0%	4	1%	7
Purchasing	193	100%	193	-	-	-	-	-	-
Social Services	1,037	91%	947	4%	45	4%	38	1%	7
Sheriff	148	97%	143	1%	2	1%	1	1%	2
UCAT	215	71%	152	24%	52	4%	9	1%	2
Total Top 10 Departments in Number of Transactions Processed	6,225	93%	5,801	4%	270	2%	112	1%	42

Other Departments:

Arson Task Force	9	89%	8	11%	1	-	-	-	-
Board of Elections	3	100%	3	-	-	-	-	-	-
Clerk of the Legislature	10	100%	10	-	-	-	-	-	-
Comptroller	12	100%	12	-	-	-	-	-	-
County Attorney	10	100%	10	-	-	-	-	-	-
County Clerk	58	100%	58	-	-	-	-	-	-
Dept. of Environment	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
District Attorney	94	95%	89	1%	1	2%	2	2%	2
Emergency Management	39	97%	38	-	-	-	3%	-	1
Fire Coordination	3	100%	3	-	-	-	-	-	-
Human Rights	3	100%	3	-	-	-	-	-	-
Office of Employment & Trainin	54	98%	53	-	-	-	2%	-	1
Mental Health	134	91%	123	3%	4	5%	7	-	-
Municipal Executive	10	100%	10	-	-	-	-	-	-
Office for the Aging	333	98%	327	2%	5	0%	1	-	-
Personnel	23	100%	23	-	-	-	-	-	-
Planning	9	67%	6	33%	3	-	-	-	-
Probation	69	98%	67	1%	1	1%	1	-	-
Public Defender	13	100%	13	-	-	-	-	-	-
Real Property	2	100%	2	-	-	-	-	-	-
Safety	11	100%	11	-	-	-	-	-	-
Stop DWI	28	93%	26	4%	1	4%	1	-	-
Tourism	39	64%	25	33%	13	-	-	3%	1

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	6	99%	6	-	-	-	-	-	-
Weights & Measures	4	100%	4	-	-	-	-	-	-
Total Other Departments	976	95%	930	3%	29	1%	12	1%	5
Total County Operations	7,201	93%	6,731	4%	299	2%	124	1%	47

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

