

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of May 2010**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	160	100%	160	-	-	-	-	-	-
Golden Hill Health Care Center	400	99%	396	1%	3	0%	1	-	-
Information Services	201	91%	182	2%	4	1%	3	6%	12
Insurance	1,340	68%	897	21%	282	11%	144	1%	17
Public Health	236	99%	234	1%	2	-	-	-	-
Public Works	727	100%	720	1%	4	-	-	0%	3
Purchasing	40	100%	40	-	-	-	-	-	-
Social Services	907	91%	821	1%	7	3%	25	6%	54
Sheriff	76	91%	69	4%	3	-	-	5%	4
UCAT	259	99%	257	1%	2	-	-	-	-
Total Top 10 Departments in Number of Transactions Processed	4,346	87%	3,776	7%	307	4%	173	2%	90

Other Departments:

Arson Task Force	5	80%	4	-	-	20%	1	-	-
Board of Elections	1	100%	1	-	-	-	-	-	-
Clerk of the Legislature	8	100%	8	-	-	-	-	-	-
Comptroller	3	100%	3	-	-	-	-	-	-
Consumer Affairs	3	100%	3	-	-	-	-	-	-
County Attorney	15	100%	15	-	-	-	-	-	-
County Clerk	56	100%	56	-	-	-	-	-	-
Dept. of Environment	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
District Attorney	54	94%	51	6%	3	-	-	-	-
Emergency Management	30	100%	30	-	-	-	-	-	-
Fire Coordination	2	100%	2	-	-	-	-	-	-
Human Relations	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Office of Employment & Training	44	100%	44	-	-	-	-	-	-
Mental Health	79	99%	79	-	-	-	-	-	-
Municipal Executive	13	100%	13	-	-	-	-	-	-
Office for the Aging	188	68%	128	1%	1	31%	59	-	-
Personnel	29	100%	29	-	-	-	-	-	-
Planning	4	75%	3	-	-	25%	1	-	-
Probation	29	100%	29	-	-	-	-	-	-
Public Defender	15	100%	15	-	-	-	-	-	-
Real Property	3	100%	3	-	-	-	-	-	-
Safety	13	69%	9	8%	1	-	-	23%	3
Stop DWI	16	94%	15	-	-	-	-	6%	1

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Tourism	30	97%	29	-	-	3%	1	-	-
Traffic Safety	1	-	-	100%	1	-	-	-	-
Veteran's Services	9	99%	9	-	-	-	-	-	-
Weights & Measures	3	100%	3	-	-	-	-	-	-
Total Other Departments	650	89%	578	1%	6	10%	62	1%	4
Total County Operations	4,996	87%	4,354	6%	313	5%	235	2%	94

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

