

**Ulster County  
Vendor Payment Efficiency Monitoring Summary  
For the Month of June 2009**

**Legend:**  Department at or Above 80 % Efficiency - Above average Efficiency  
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary  
 Department at or Below 69% Efficiency - Expediant Improvement Needed

*The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.*

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

**Top 10 Departments in Number of Transactions Processed:**

Dept. of Finance	135	100%	135	-	-	-	-	-	-
Golden Hill Health Care Center	433	94%	408	4%	19	1%	5	0%	1
Information Services	203	96%	195	2%	4	-	-	2%	4
Insurance	1,287	85%	1,079	14%	180	2%	27	0%	1
Public Health	270	100%	270	-	-	-	-	-	-
Public Works	644	99%	631	1%	6	1%	4	0%	3
Purchasing	117	97%	114	-	-	1%	1	2%	2
Social Services	850	95%	804	1%	6	1%	11	3%	29
Sheriff	136	100%	136	-	-	-	-	-	-
UCAT	123	89%	109	7%	8	2%	3	2%	3
Total Top 10 Departments in Number of Transactions Processed	4,198	92%	3,881	5%	223	1%	51	1%	43

**Other Departments:**

Arson Task Force	5	100%	5	-	-	-	-	-	-
Board of Elections	12	92%	11	8%	1	-	-	-	-
Clerk of the Legislature	17	100%	17	-	-	-	-	-	-
Comptroller	9	100%	9	-	-	-	-	-	-
County Attorney	17	100%	17	-	-	-	-	-	-
County Clerk	46	96%	44	-	-	-	4%	-	2
Dept. of Environment	1	100%	1	-	-	-	-	-	-
District Attorney	57	96%	55	-	-	-	4%	-	2
Emergency Management	22	100%	22	-	-	-	-	-	-
Fire Coordination	5	100%	5	-	-	-	-	-	-
Human Rights	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Office of Employment & Trainin	77	100%	77	-	-	-	-	-	-
Mental Health	82	98%	81	1%	1	-	-	-	-
Municipal Executive	5	100%	5	-	-	-	-	-	-
Office for the Aging	267	79%	212	1%	3	19%	52	-	-
Personnel	11	100%	11	-	-	-	-	-	-
Planning	4	100%	4	-	-	-	-	-	-
Probation	64	90%	57	3%	2	-	-	8%	5
Public Defender	12	100%	12	-	-	-	-	-	-
Real Property	6	83%	5	17%	1	-	-	-	-
Safety	8	100%	8	-	-	-	-	-	-
Stop DWI	29	97%	28	3%	1	-	-	-	-
Tourism	13	85%	11	8%	1	8%	1	-	-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	4	99%	4	-	-	-	-	-	-
Weights & Measures	4	100%	4	-	-	-	-	-	-
<b>Total Other Departments</b>	<b>777</b>	<b>91%</b>	<b>705</b>	<b>1%</b>	<b>10</b>	<b>7%</b>	<b>53</b>	<b>1%</b>	<b>9</b>
<b>Total County Operations</b>	<b>4,975</b>	<b>92%</b>	<b>4,586</b>	<b>5%</b>	<b>233</b>	<b>2%</b>	<b>104</b>	<b>1%</b>	<b>52</b>

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

