

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of July 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	87	98%	85	2%	2	-	-	-	-
Golden Hill Health Care Center	341	95%	325	3%	11	1%	4	0%	1
Information Services	158	93%	147	-	-	4%	6	3%	5
Insurance	1,413	84%	1,172	14%	194	3%	40	0%	7
Public Health	306	68%	208	0%	1	3%	8	29%	89
Public Works	685	94%	637	1%	10	1%	5	5%	33
Purchasing	107	100%	107	-	-	-	-	-	-
Social Services	673	95%	639	1%	6	1%	4	4%	24
Sheriff	134	90%	120	4%	6	3%	4	3%	4
UCAT	137	55%	76	19%	26	23%	31	3%	4
Total Top 10 Departments in Number of Transactions Processed	4,041	87%	3,516	6%	256	3%	102	4%	167

Other Departments:

Arson Task Force	3	100%	3	-	-	-	-	-	-
Board of Elections	2	50%	1	50%	1	-	-	-	-
Clerk of the Legislature	15	100%	15	-	-	-	-	-	-
Comptroller	10	100%	10	-	-	-	-	-	-
County Attorney	7	86%	6	-	-	-	14%	-	1
County Clerk	32	100%	32	-	-	-	-	-	-
Dept. of Environment	4	100%	4	-	-	-	-	-	-
District Attorney	39	97%	38	-	3%	1	-	-	-
Emergency Management	32	100%	32	-	-	-	-	-	-
Fire Coordination	1	100%	1	-	-	-	-	-	-
Human Rights	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Office of Employment & Trainin	74	96%	71	1%	1	3%	2	-	-
Mental Health	47	99%	47	-	-	-	-	-	-
Municipal Executive	16	100%	16	-	-	-	-	-	-
Office for the Aging	59	95%	56	2%	1	-	3%	-	2
Personnel	11	100%	11	-	-	-	-	-	-
Planning	3	100%	3	-	-	-	-	-	-
Probation	42	89%	37	2%	1	10%	4	-	-
Public Defender	13	100%	13	-	-	-	-	-	-
Real Property	6	100%	6	-	-	-	-	-	-
Safety	6	50%	3	-	50%	3	-	-	-
Stop DWI	23	57%	13	-	9%	2	35%	-	8
Tourism	5	100%	5	-	-	-	-	-	-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	5	99%	5	-	-	-	-	-	-
Weights & Measures	3	100%	3	-	-	-	-	-	-
Total Other Departments	458	94%	431	1%	4	3%	12	2%	11
Total County Operations	4,499	88%	3,947	6%	260	3%	114	4%	178

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

