

**Ulster County  
Vendor Payment Efficiency Monitoring Summary  
For the Month of August 2009**

**Legend:**  Department at or Above 80 % Efficiency - Above average Efficiency  
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary  
 Department at or Below 69% Efficiency - Expediant Improvement Needed

*The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.*

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

**Top 10 Departments in Number of Transactions Processed:**

Dept. of Finance	164	99%	162	1%	2	-	-	-	-
Golden Hill Health Care Center	377	93%	352	6%	22	1%	2	0%	1
Information Services	176	97%	171	-	-	1%	1	2%	4
Insurance	1,594	82%	1,289	14%	228	5%	74	0%	3
Public Health	329	99%	327	1%	2	-	-	-	-
Public Works	899	99%	877	1%	8	0%	4	1%	10
Purchasing	133	100%	133	-	-	-	-	-	-
Social Services	857	95%	816	3%	25	1%	7	1%	9
Sheriff	139	96%	133	4%	6	-	-	-	-
UCAT	80	96%	77	-	-	4%	3	-	-
<b>Total Top 10 Departments in Number of Transactions Processed</b>	<b>4,748</b>	<b>91%</b>	<b>4,337</b>	<b>6%</b>	<b>293</b>	<b>2%</b>	<b>91</b>	<b>1%</b>	<b>27</b>

**Other Departments:**

Arson Task Force	4	100%	4	-	-	-	-	-	-
Board of Elections	8	100%	8	-	-	-	-	-	-
Clerk of the Legislature	10	100%	10	-	-	-	-	-	-
Comptroller	3	100%	3	-	-	-	-	-	-
County Attorney	15	100%	15	-	-	-	-	-	-
County Clerk	51	100%	51	-	-	-	-	-	-
Dept. of Environment	5	100%	5	-	-	-	-	-	-
District Attorney	60	100%	60	-	-	-	-	-	-
Emergency Management	21	100%	21	-	-	-	-	-	-
Fire Coordination	8	100%	8	-	-	-	-	-	-
Human Rights	3	100%	3	-	-	-	-	-	-
Office of Employment & Trainin	62	90%	56	10%	6	-	-	-	-
Mental Health	102	99%	102	-	-	-	-	-	-
Municipal Executive	6	100%	6	-	-	-	-	-	-
Office for the Aging	135	98%	132	1%	1	-	-	1%	2
Personnel	8	100%	8	-	-	-	-	-	-
Planning	2	100%	2	-	-	-	-	-	-
Probation	70	82%	57	7%	5	4%	3	7%	5
Public Defender	8	100%	8	-	-	-	-	-	-
Real Property	2	100%	2	-	-	-	-	-	-
Safety	17	100%	17	-	-	-	-	-	-
Stop DWI	28	89%	25	-	-	-	-	11%	3
Tourism	4	50%	2	-	-	50%	2	-	-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	1	100%	1	-	-	-	-	-	-
Veteran's Services	6	99%	6	-	-	-	-	-	-
Weights & Measures	5	100%	5	-	-	-	-	-	-
<b>Total Other Departments</b>	<b>644</b>	<b>96%</b>	<b>617</b>	<b>2%</b>	<b>12</b>	<b>1%</b>	<b>5</b>	<b>2%</b>	<b>10</b>
<b>Total County Operations</b>	<b>5,392</b>	<b>92%</b>	<b>4,954</b>	<b>6%</b>	<b>305</b>	<b>2%</b>	<b>96</b>	<b>1%</b>	<b>37</b>

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

