

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of October 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	233	99%	231	1%	2	-	-	-	-
Golden Hill Health Care Center	475	95%	453	3%	13	1%	5	1%	4
Information Services	210	98%	206	-	-	0%	1	1%	3
Insurance	1,720	94%	1,592	7%	115	0%	8	0%	5
Public Health	448	96%	432	1%	6	0%	2	2%	8
Public Works	1,261	97%	1,208	1%	18	2%	27	1%	8
Purchasing	203	97%	197	2%	4	1%	2	-	-
Social Services	1,110	96%	1,067	2%	23	1%	10	1%	10
Sheriff	223	97%	216	0%	1	1%	3	1%	3
UCAT	225	92%	206	8%	17	-	-	1%	2
Total Top 10 Departments in Number of Transactions Processed	6,108	95%	5,808	3%	199	1%	58	1%	43

Other Departments:

Arson Task Force	4	75%	3	-	-	-	25%	1
Board of Elections	14	93%	13	-	-	-	7%	1
Clerk of the Legislature	29	97%	28	3%	1	-	-	-
Comptroller	8	100%	8	-	-	-	-	-
County Attorney	13	100%	13	-	-	-	-	-
County Clerk	66	98%	65	-	2%	1	-	-
Dept. of Environment	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!
District Attorney	80	86%	69	6%	5	5%	4	3%
Emergency Management	37	100%	37	-	-	-	-	-
Fire Coordination	2	100%	2	-	-	-	-	-
Human Rights	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!
Office of Employment & Trainin	84	92%	77	6%	5	2%	2	-
Mental Health	118	98%	117	1%	1	-	-	-
Municipal Executive	6	83%	5	17%	1	-	-	-
Office for the Aging	263	99%	261	0%	1	-	0%	1
Personnel	18	94%	17	-	-	-	6%	1
Planning	10	90%	9	10%	1	-	-	-
Probation	84	96%	80	-	2%	2	2%	2
Public Defender	22	68%	15	23%	5	-	9%	2
Real Property	12	100%	12	-	-	-	-	-
Safety	14	93%	13	7%	1	-	-	-
Stop DWI	31	97%	30	-	-	-	3%	1
Tourism	44	77%	34	7%	3	-	16%	7

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	2		-	50%	1		-	50%	1
Veteran's Services	15	99%	15		-		-		-
Weights & Measures	10	100%	10		-		-		-
Total Other Departments	986	95%	933	3%	25	1%	9	2%	19
Total County Operations	7,094	95%	6,741	3%	224	1%	67	1%	62

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

