

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Month of December 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	162	98%	159	1%	2	1%	1		-
Golden Hill Health Care Center	568	93%	530	6%	36	0%	1	0%	1
Information Services	179	98%	175	1%	2	1%	2		-
Insurance	1,242	80%	987	17%	213	2%	26	1%	16
Public Health	275	97%	266	3%	7	1%	2		-
Public Works	1,018	100%	1,009	0%	5	0%	2	0%	2
Purchasing	134	98%	131	1%	2		-	1%	1
Social Services	861	85%	732	8%	72	2%	18	5%	39
Sheriff	129	99%	128		-	1%	1		-
UCAT	230	85%	196	13%	31	1%	3		-
Total Top 10 Departments in Number of Transactions Processed	4,798	90%	4,313	8%	370	1%	56	1%	59

Other Departments:

Arson Task Force	6	100%	6		-		-		-
Board of Elections	45	80%	36	16%	7	4%	2		-
Clerk of the Legislature	14	100%	14		-		-		-
Comptroller	9	100%	9		-		-		-
County Attorney	9	89%	8		-		-	11%	1
County Clerk	48	98%	47		-		-	2%	1
Dept. of Environment	1	100%	1		-		-		-
District Attorney	58	98%	57		-	2%	1		-
Emergency Management	36	100%	36		-		-		-
Fire Coordination	16	100%	16		-		-		-
Human Rights	3	100%	3		-		-		-
Office of Employment & Trainin	56	95%	53		-		-	5%	3
Mental Health	66	79%	53	17%	11	2%	1	2%	1
Municipal Executive	4	100%	4		-		-		-
Office for the Aging	107	98%	105	1%	1	1%	1		-
Personnel	20	95%	19		-		-	5%	1
Planning	13	100%	13		-		-		-
Probation	58	89%	51	9%	5	3%	2		-
Public Defender	17	88%	15	12%	2		-		-
Real Property	5	100%	5		-		-		-
Safety	9	100%	9		-		-		-
Stop DWI	27	85%	23	4%	1	4%	1	7%	2
Tourism	21	81%	17		-	10%	2	10%	2

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		# of Transactions		# of Transactions		# of Transactions		# of Transactions	
Department	# of Transactions	%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	11	99%	11	-	-	-	-	-	-
Weights & Measures	5	100%	5	-	-	-	-	-	-
Total Other Departments	664	93%	616	4%	27	2%	10	2%	11
Total County Operations	5,462	90%	4,929	7%	397	1%	66	1%	70

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

