

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: February

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	224	98%	219	1%	2	-	1%	3
Golden Hill Health Care Center	793	96%	761	3%	21	1%	9	2
Information Services	414	93%	384	3%	11	2%	8	11
Insurance	3,288	55%	1,768	20%	652	21%	684	184
Public Health	572	98%	562	1%	3	1%	5	2
Public Works	1,546	98%	1,492	1%	15	1%	17	22
Purchasing	228	100%	227	-	-	-	0%	1
Social Services	1,550	78%	1,209	11%	165	7%	115	61
Sheriff	217	77%	167	10%	21	8%	18	11
UCAT	134	82%	110	10%	14	1%	2	8
Total Top 10 Departments in Number of Transactions Processed	8,966	77%	6,899	10%	904	10%	858	305

Other Departments:

Arson Task Force	13	100%	13	-	-	-	-	-
Board of Elections	8	88%	7	-	-	-	13%	1
Clerk of the Legislature	26	73%	19	8%	2	15%	4	1
Comptroller	9	100%	9	-	-	-	-	-
County Attorney	20	90%	18	5%	1	-	5%	1
County Clerk	92	97%	89	-	-	2%	2	1
Dept. of Environment	2	100%	2	-	-	-	-	-
District Attorney	122	88%	107	1%	1	2%	2	12
Emergency Management	58	97%	56	2%	1	-	2%	1
Fire Coordination	9	100%	9	-	-	-	-	-
Human Relations	5	100%	5	-	-	-	-	-
Office of Employment & Trainin	71	96%	68	1%	1	3%	2	-
Mental Health	135	99%	135	-	-	-	-	-
Municiple Executive	23	96%	22	4%	1	-	-	-
Office for the Aging	203	99%	200	1%	3	-	-	-
Personnel	37	84%	31	8%	3	-	8%	3
Planning	17	88%	15	6%	1	6%	1	-
Probation	93	87%	80	9%	8	3%	3	2
Public Defender	15	100%	15	-	-	-	-	-
Real Property	14	86%	12	-	-	-	14%	2
Safety	12	100%	12	-	-	-	-	-
Stop DWI	49	92%	45	8%	4	-	-	-
Tourism	47	57%	27	28%	13	2%	1	6

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: February**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	9	99%	9	-	-	-	-	-	-
Weights & Measures	4	100%	4	-	-	-	-	-	-
Total Other Departments	1,093	92%	1,009	4%	39	1%	15	3%	30
Total County Operations	10,059	79%	7,908	9%	943	9%	873	3%	335

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

