

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: March

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	408	99%	402	0%	2	-	1%	4
Golden Hill Health Care Center	1,209	97%	1,173	2%	23	1%	9	4
Information Services	636	92%	585	3%	17	2%	15	19
Insurance	4,689	61%	2,812	19%	889	17%	778	210
Public Health	821	98%	807	0%	3	1%	9	2
Public Works	2,303	97%	2,216	1%	31	1%	33	23
Purchasing	349	100%	348	-	-	-	0%	1
Social Services	2,289	78%	1,796	9%	211	7%	158	124
Sheriff	352	83%	291	8%	27	6%	21	13
UCAT	246	81%	199	13%	31	3%	8	8
Total Top 10 Departments in Number of Transactions Processed	13,302	80%	10,629	9%	1,234	8%	1,031	408

Other Departments:

Arson Task Force	19	95%	18	5%	1	-	-	-
Board of Elections	18	72%	13	-	-	-	28%	5
Clerk of the Legislature	39	82%	32	5%	2	10%	4	1
Comptroller	26	100%	26	-	-	-	-	-
County Attorney	47	91%	43	4%	2	-	4%	2
County Clerk	140	98%	137	-	-	1%	2	1
Dept. of Environment	4	100%	4	-	-	-	-	-
District Attorney	190	91%	172	2%	3	1%	2	13
Emergency Management	100	93%	93	6%	6	-	1%	1
Fire Coordination	15	93%	14	-	-	-	7%	1
Human Relations	7	100%	7	-	-	-	-	-
Office of Employment & Trainin	107	95%	102	3%	3	2%	2	-
Mental Health	312	98%	310	-	-	-	1%	2
Municiple Executive	31	97%	30	3%	1	-	-	-
Office for the Aging	417	99%	414	1%	3	-	-	-
Personnel	48	85%	41	8%	4	-	6%	3
Planning	26	88%	23	8%	2	4%	1	-
Probation	153	87%	132	8%	13	4%	6	2
Public Defender	28	96%	27	-	-	4%	1	-
Real Property	21	86%	18	-	-	5%	1	2
Safety	28	100%	28	-	-	-	-	-
Stop DWI	60	92%	55	8%	5	-	-	-
Tourism	70	66%	46	21%	15	4%	3	6

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: March**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	15	92%	14	7%	1	-	-	-	
Weights & Measures	12	100%	12	-	-	-	-	-	
Total Other Departments	1,933	94%	1,811	3%	61	1%	22	2%	39
Total County Operations	15,235	82%	12,440	9%	1,295	7%	1,053	3%	447

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

