

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: April

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	562	99%	554	1%	3	-	1%	5
Golden Hill Health Care Center	1,580	97%	1,540	2%	24	1%	12	4
Information Services	840	93%	781	2%	18	2%	17	24
Insurance	6,593	68%	4,386	17%	1,114	13%	855	238
Public Health	1,039	98%	1,023	0%	4	1%	9	3
Public Works	3,062	96%	2,913	2%	59	2%	55	35
Purchasing	477	100%	475	0%	1	-	0%	1
Social Services	3,089	81%	2,511	9%	264	6%	180	134
Sheriff	528	86%	453	7%	37	5%	24	14
UCAT	314	82%	258	11%	34	4%	14	8
Total Top 10 Departments in Number of Transactions Processed	18,084	82%	14,894	9%	1,558	6%	1,166	466

Other Departments:

Arson Task Force	22	95%	21	5%	1	-	-	-
Board of Elections	32	66%	21	19%	6	-	16%	5
Clerk of the Legislature	50	86%	43	4%	2	8%	4	1
Comptroller	39	100%	39	-	-	-	-	-
County Attorney	55	93%	51	4%	2	-	4%	2
County Clerk	185	98%	182	-	1%	2	1%	1
Dept. of Environment	9	100%	9	-	-	-	-	-
District Attorney	245	91%	223	2%	5	1%	3	14
Emergency Management	126	92%	116	7%	9	-	1%	1
Fire Coordination	18	94%	17	-	-	-	6%	1
Human Rights	8	100%	8	-	-	-	-	-
Office of Employment & Trainin	148	97%	143	2%	3	1%	2	-
Mental Health	406	95%	389	3%	12	0%	2	3
Municiple Executive	37	97%	36	3%	1	-	-	-
Office for the Aging	481	98%	473	1%	5	0%	2	1
Personnel	67	88%	59	7%	5	-	4%	3
Planning	31	90%	28	6%	2	3%	1	-
Probation	218	89%	191	8%	17	3%	7	3
Public Defender	37	97%	36	-	3%	1	-	-
Real Property	26	81%	21	-	12%	3	8%	2
Safety	39	100%	39	-	-	-	-	-
Stop DWI	77	94%	72	6%	5	-	-	-
Tourism	75	68%	51	20%	15	4%	3	6

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	25	95%	24	4%	1	-	-	-	
Weights & Measures	14	100%	14	-	-	-	-	-	
Total Other Departments	2,470	93%	2,306	4%	91	1%	30	2%	43
Total County Operations	20,554	84%	17,200	8%	1,649	6%	1,196	2%	509

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

