

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: June

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	877	99%	869	0%	3	-	1%	5
Golden Hill Health Care Center	2,568	97%	2,492	2%	49	1%	21	6
Information Services	1,275	94%	1,197	2%	27	2%	20	31
Insurance	10,124	75%	7,523	14%	1,428	9%	921	252
Public Health	1,685	98%	1,644	0%	8	1%	23	10
Public Works	4,751	97%	4,556	2%	87	1%	63	45
Purchasing	787	99%	782	0%	1	0%	1	3
Social Services	4,976	86%	4,262	6%	315	5%	229	170
Sheriff	812	90%	732	5%	39	3%	25	16
UCAT	652	80%	519	14%	94	4%	26	13
Total Top 10 Departments in Number of Transactions Processed	28,507	86%	24,576	7%	2,051	5%	1,329	551

Other Departments:

Arson Task Force	36	94%	34	6%	2	-	-	-
Board of Elections	47	74%	35	15%	7	-	11%	5
Clerk of the Legislature	77	91%	70	3%	2	5%	4	1
Comptroller	60	100%	60	-	-	-	-	-
County Attorney	82	95%	78	2%	2	-	2%	2
County Clerk	289	98%	284	-	-	1%	2	3
Dept. of Environment	10	100%	10	-	-	-	-	-
District Attorney	396	93%	367	2%	6	1%	5	18
Emergency Management	187	94%	176	5%	9	-	1%	2
Fire Coordination	26	96%	25	-	-	-	4%	1
Human Rights	11	100%	11	-	-	-	-	-
Office of Employment & Trainin	279	98%	273	1%	3	1%	2	1
Mental Health	622	94%	593	3%	17	1%	9	3
Municiple Executive	52	98%	51	2%	1	-	-	-
Office for the Aging	1,081	94%	1,012	1%	13	5%	55	1
Personnel	101	92%	93	5%	5	-	3%	3
Planning	44	86%	38	11%	5	2%	1	-
Probation	351	91%	315	6%	20	2%	8	8
Public Defender	62	98%	61	-	-	2%	1	-
Real Property	34	82%	28	3%	1	9%	3	2
Safety	58	100%	58	-	-	-	-	-
Stop DWI	134	94%	126	5%	7	1%	1	-
Tourism	127	69%	87	23%	29	3%	4	7

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of: June**

- Legend:**
- Department at or Above 80 % Efficiency - Above average Efficiency
 - Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 - Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	35	96%	34	3%	1	-	-	-	-
Weights & Measures	22	100%	22	-	-	-	-	-	-
Total Other Departments	4,223	93%	3,941	3%	130	2%	95	1%	57
Total County Operations	32,730	87%	28,517	7%	2,181	4%	1,424	2%	608

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

