

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of : September 2009

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	1,201	99%	1,187	1%	9	-	0%	5
Golden Hill Health Care Center	3,644	97%	3,525	2%	83	1%	27	9
Information Services	1,780	94%	1,673	2%	32	2%	28	47
Insurance	14,797	79%	11,507	13%	1,947	7%	1,074	269
Public Health	2,601	95%	2,459	0%	12	1%	31	99
Public Works	7,144	97%	6,850	2%	126	1%	77	91
Purchasing	1,154	99%	1,146	0%	4	0%	1	3
Social Services	7,043	88%	6,228	5%	360	4%	251	204
Sheriff	1,183	91%	1,082	4%	52	2%	29	20
UCAT	984	79%	781	13%	126	6%	60	17
Total Top 10 Departments in Number of Transactions Processed	41,531	88%	36,438	7%	2,751	4%	1,578	764

Other Departments:

Arson Task Force	51	96%	49	4%	2	-	-	-
Board of Elections	64	78%	50	13%	8	-	9%	6
Clerk of the Legislature	122	94%	115	2%	2	3%	4	1
Comptroller	81	100%	81	-	-	-	-	-
County Attorney	111	95%	105	3%	3	-	3%	3
County Clerk	419	99%	414	-	0%	2	1%	3
Dept. of Environment	22	100%	22	-	-	-	-	-
District Attorney	537	93%	502	2%	9	1%	7	19
Emergency Management	280	94%	262	5%	13	-	2%	5
Fire Coordination	38	97%	37	-	-	-	3%	1
Human Rights	15	100%	15	-	-	-	-	-
Office of Employment & Trainin	502	97%	487	2%	10	1%	4	1
Mental Health	876	96%	847	2%	17	1%	9	3
Municiple Executive	77	99%	76	1%	1	-	-	-
Office for the Aging	1,416	95%	1,340	1%	16	4%	55	5
Personnel	130	94%	122	4%	5	-	2%	3
Planning	53	87%	46	9%	5	2%	1	1
Probation	504	90%	449	5%	27	3%	15	13
Public Defender	87	99%	86	-	1%	1	-	-
Real Property	45	87%	39	2%	1	7%	3	2
Safety	85	96%	82	-	4%	3	-	-
Stop DWI	202	89%	180	3%	7	1%	3	12
Tourism	158	68%	107	21%	33	6%	9	9

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of : September 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	2	100%	2	-	-	-	-	-	-
Veteran's Services	50	97%	49	2%	1	-	-	-	-
Weights & Measures	33	100%	33	-	-	-	-	-	-
Total Other Departments	5,960	94%	5,597	3%	160	2%	116	1%	87
Total County Operations	47,491	89%	42,035	6%	2,911	4%	1,694	2%	851

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

