

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of : October 2009

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	1,434	99%	1,418	1%	11	-	0%	5
Golden Hill Health Care Center	4,119	97%	3,978	2%	96	1%	32	13
Information Services	1,990	94%	1,879	2%	32	1%	29	50
Insurance	16,517	80%	13,099	12%	2,062	7%	1,082	274
Public Health	3,049	95%	2,891	1%	18	1%	33	107
Public Works	8,405	97%	8,058	2%	144	1%	104	99
Purchasing	1,357	99%	1,343	1%	8	0%	3	3
Social Services	8,153	89%	7,295	5%	383	3%	261	214
Sheriff	1,406	92%	1,298	4%	53	2%	32	23
UCAT	1,209	82%	987	12%	143	5%	60	19
Total Top 10 Departments in Number of Transactions Processed	47,639	89%	42,246	6%	2,950	3%	1,636	807

Other Departments:

Arson Task Force	55	95%	52	4%	2	-	2%	1
Board of Elections	78	81%	63	10%	8	-	9%	7
Clerk of the Legislature	151	95%	143	2%	3	3%	4	1
Comptroller	89	100%	89	-	-	-	-	-
County Attorney	124	95%	118	2%	3	-	2%	3
County Clerk	485	99%	479	-	1%	3	1%	3
Dept. of Environment	22	100%	22	-	-	-	-	-
District Attorney	617	93%	571	2%	14	2%	11	21
Emergency Management	317	94%	299	4%	13	-	2%	5
Fire Coordination	40	98%	39	-	-	-	3%	1
Human Rights	15	100%	15	-	-	-	-	-
Office of Employment & Trainin	586	96%	564	3%	15	1%	6	1
Mental Health	994	96%	964	2%	18	1%	9	3
Municiple Executive	83	98%	81	2%	2	-	-	-
Office for the Aging	1,679	95%	1,601	1%	17	3%	55	6
Personnel	148	94%	139	3%	5	-	3%	4
Planning	63	87%	55	10%	6	2%	1	1
Probation	588	91%	529	5%	27	3%	17	15
Public Defender	109	93%	101	5%	5	1%	1	2
Real Property	57	89%	51	2%	1	5%	3	2
Safety	99	96%	95	1%	1	3%	3	-
Stop DWI	233	90%	210	3%	7	1%	3	13
Tourism	202	70%	141	18%	36	4%	9	16

**Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of : October 2009**

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	4	50%	2	25%	1	-	25%	1	
Veteran's Services	65	97%	64	2%	1	-	-	-	
Weights & Measures	43	100%	43	-	-	-	-	-	
Total Other Departments	6,946	94%	6,530	3%	185	2%	125	106	
Total County Operations	54,585	89%	48,776	6%	3,135	3%	1,761	913	

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

