

Ulster County  
Vendor Payment Efficiency Monitoring Summary  
For the year 2009  
As Of : November 2009

Legend:  Department at or Above 80 % Efficiency - Above average Efficiency  
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary  
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

**Top 10 Departments in Number of Transactions Processed:**

Dept. of Finance	1,552	99%	1,534	1%	12	0%	1	0%	5
Golden Hill Health Care Center	4,505	96%	4,305	3%	142	1%	44	0%	14
Information Services	2,168	93%	2,013	2%	34	2%	43	4%	78
Insurance	17,902	81%	14,262	12%	2,230	6%	1,133	2%	277
Public Health	3,311	95%	3,131	1%	31	1%	42	3%	107
Public Works	9,089	97%	8,732	2%	154	1%	104	1%	99
Purchasing	1,469	99%	1,455	1%	8	0%	3	0%	3
Social Services	8,653	89%	7,710	5%	439	3%	275	3%	229
Sheriff	1,460	93%	1,352	4%	53	2%	32	2%	23
UCAT	1,294	82%	1,063	11%	143	5%	60	2%	28
<b>Total Top 10 Departments in Number of Transactions Processed</b>	<b>51,403</b>	<b>89%</b>	<b>45,557</b>	<b>6%</b>	<b>3,246</b>	<b>3%</b>	<b>1,737</b>	<b>2%</b>	<b>863</b>

**Other Departments:**

Arson Task Force	62	94%	58	5%	3	-	2%	1
Board of Elections	88	83%	73	9%	8	-	8%	7
Clerk of the Legislature	167	94%	157	2%	3	3%	5	1%
Comptroller	94	100%	94	-	-	-	-	-
County Attorney	127	95%	121	2%	3	-	2%	3
County Clerk	534	99%	527	0%	1	1%	3	1%
Dept. of Environment	24	100%	24	-	-	-	-	-
District Attorney	667	93%	621	2%	14	2%	11	3%
Emergency Management	329	95%	311	4%	13	-	2%	5
Fire Coordination	42	98%	41	-	-	-	2%	1
Human Rights	15	100%	15	-	-	-	-	-
Office of Employment & Trainin	647	96%	620	2%	16	2%	10	0%
Mental Health	1,052	96%	1,021	2%	18	1%	9	0%
Municiple Executive	90	98%	88	2%	2	-	-	-
Office for the Aging	1,763	96%	1,685	1%	17	3%	55	0%
Personnel	153	94%	144	3%	5	-	3%	4
Planning	67	88%	59	9%	6	1%	1	1%
Probation	635	91%	574	4%	28	3%	17	3%
Public Defender	117	92%	108	4%	5	1%	1	3%
Real Property	57	89%	51	2%	1	5%	3	4%
Safety	107	96%	103	1%	1	3%	3	-
Stop DWI	244	91%	221	3%	7	1%	3	5%
Tourism	212	71%	150	17%	36	5%	10	8%

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		%	Quantity	%	Quantity	%	Quantity	%	Quantity
<b>Traffic Safety</b>	4	50%	2	25%	1	-	25%	1	
<b>Veteran's Services</b>	68	98%	67	1%	1	-	-	-	
<b>Weights &amp; Measures</b>	47	100%	47	-	-	-	-	-	
<b>Total Other Departments</b>	7,412	94%	6,982	3%	189	2%	131	1%	
<b>Total County Operations</b>	58,815	89%	52,539	6%	3,435	3%	1,868	2%	

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

