

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the year 2009
As Of : December 2009

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expediant Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	1,714	99%	1,693	1%	14	0%	2	0%	5
Golden Hill Health Care Center	5,073	95%	4,835	4%	178	1%	45	0%	15
Information Services	2,347	93%	2,188	2%	36	2%	45	3%	78
Insurance	19,144	81%	15,249	13%	2,443	6%	1,159	2%	293
Public Health	3,586	95%	3,397	1%	38	1%	44	3%	107
Public Works	10,107	97%	9,741	2%	159	1%	106	1%	101
Purchasing	1,603	99%	1,586	1%	10	0%	3	0%	4
Social Services	9,514	89%	8,442	5%	511	3%	293	3%	268
Sheriff	1,589	93%	1,480	3%	53	2%	33	1%	23
UCAT	1,524	83%	1,259	11%	174	4%	63	2%	28
Total Top 10 Departments in Number of Transactions Processed	56,201	89%	49,870	6%	3,616	3%	1,793	2%	922

Other Departments:

Arson Task Force	68	94%	64	4%	3	-	1	1%	1
Board of Elections	133	82%	109	11%	15	2%	2	5%	7
Clerk of the Legislature	181	94%	171	2%	3	3%	5	1%	2
Comptroller	103	100%	103	-	-	-	-	-	-
County Attorney	136	95%	129	2%	3	-	-	3%	4
County Clerk	582	99%	574	0%	1	1%	3	1%	4
Dept. of Environment	25	100%	25	-	-	-	-	-	-
District Attorney	725	94%	678	2%	14	2%	12	3%	21
Emergency Management	365	95%	347	4%	13	-	-	1%	5
Fire Coordination	58	98%	57	-	-	-	-	2%	1
Human Rights	18	100%	18	-	-	-	-	-	-
Office of Employment & Trainin	703	96%	673	2%	16	1%	10	1%	4
Mental Health	1,118	95%	1,074	3%	29	1%	10	0%	5
Municiple Executive	94	98%	92	2%	2	-	-	-	-
Office for the Aging	1,870	96%	1,790	1%	18	3%	56	0%	6
Personnel	173	94%	163	3%	5	-	-	3%	5
Planning	80	90%	72	8%	6	1%	1	1%	1
Probation	693	91%	625	5%	33	3%	19	2%	16
Public Defender	134	92%	123	5%	7	1%	1	2%	3
Real Property	62	90%	56	2%	1	5%	3	3%	2
Safety	116	97%	112	1%	1	3%	3	-	-
Stop DWI	271	90%	244	3%	8	1%	4	6%	15
Tourism	233	72%	167	15%	36	5%	12	8%	18

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Traffic Safety	4	50%	2	25%	1	-	25%	1	
Veteran's Services	79	98%	78	1%	1	-	-	-	
Weights & Measures	52	100%	52	-	-	-	-	-	
Total Other Departments	8,076	94%	7,598	3%	216	2%	141	1%	121
Total County Operations	64,277	89%	57,468	6%	3,832	3%	1,934	2%	1,043

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

