

Ulster County
Vendor Payment Efficiency Monitoring Summary
For the Year 2010
As Of: March

Legend: Department at or Above 80 % Efficiency - Above average Efficiency
 Department between 70% and 79% Efficiency - Acceptable Efficiency, Continued Attention Necessary
 Department at or Below 69% Efficiency - Expedient Improvement Needed

The following percentages are calculated from reports generated by the County's accounting system, HTE, which compare invoice or trigger date to check date only for vendor payments which are audited by the County Auditor. HTE makes its selection based on the bank codes used for the payments. Capital fund expenditures, payroll and related expenses are not included in the percentages presented.

# of Days From Invoice or Trigger Date to Check Date		0-45		46-60		61-90		91+	
Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity

Top 10 Departments in Number of Transactions Processed:

Dept. of Finance	428	99%	422	0%	1	-	1%	5
Golden Hill Health Care Center	1,378	97%	1,342	2%	21	0%	5	10
Information Services	560	91%	509	3%	16	3%	16	19
Insurance	4,720	82%	3,828	15%	692	3%	158	42
Public Health	1,107	89%	990	5%	50	4%	44	23
Public Works	2,488	99%	2,430	1%	28	1%	18	12
Purchasing	250	95%	237	0%	1	2%	4	8
Social Services	2,430	83%	2,015	12%	283	2%	53	79
Sheriff	341	97%	331	1%	5	1%	3	2
UCAT	493	99%	486	0%	2	0%	2	3
Total Top 10 Departments in Number of Transactions Processed	14,195	89%	12,590	8%	1,099	2%	303	203

Other Departments:

Arson Task Force	17	94%	16	6%	1	-	-	-
Board of Elections	36	94%	34	3%	1	-	3%	1
Clerk of the Legislature	57	81%	46	5%	3	11%	6	2
Comptroller	25	100%	25					
Consumer Affairs	6	50%	3		-	50%	3	-
County Attorney	43	98%	42	2%	1	-	-	-
County Clerk	137	99%	136	1%	1	-	-	-
Dept. of Environment	10	100%	10		-	-	-	-
District Attorney	203	95%	193	1%	2	1%	2	6
Emergency Management	101	94%	95	2%	2	2%	2	2
Fire Coordination	16	100%	16		-	-	-	-
Human Relations	1		-		-	100%	1	-
Office of Employment & Training	149	98%	146	1%	2	1%	1	-
Mental Health	318	90%	289	4%	14	1%	3	12
Municipal Executive	24	96%	23	4%	1	-	-	-
Office for the Aging	805	65%	524	0%	2	0%	2	277
Personnel	50	92%	46	4%	2	-	4%	2
Planning	14	64%	9	7%	1	14%	2	2
Probation	121	81%	97	8%	10	10%	12	2
Public Defender	31	84%	26	13%	4	3%	1	-
Real Property	21	95%	20	5%	1	-	-	-
Safety	34	97%	33	3%	1	-	-	-

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Department	# of Transactions	# of Transactions		# of Transactions		# of Transactions		# of Transactions	
		%	Quantity	%	Quantity	%	Quantity	%	Quantity
Stop DWI	62	97%	60	2%	1	2%	1		-
Tourism	113	77%	87	6%	7	4%	5	12%	14
Traffic Safety	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
Veteran's Services	27	99%	27		-		-		-
Weights & Measures	9	100%	9		-		-		-
Total Other Departments	2,424	83%	2,009	2%	57	2%	38	13%	320
Total County Operations	16,619	88%	14,599	7%	1,156	2%	341	3%	523

This analysis of the efficiency of vendor payment processing is a first for Ulster County. Never before has the County had an objective tool for monitoring its successes with vendor payments. The goal is to have all payments made within 45 days with an eye toward reducing the processing time to 30 days while maintaining systems of internal control and accountability for the public's money.

