

ULSTER COUNTY PLANNING BOARD

Minutes – November 2, 2011

The Ulster County Planning Board Meeting
7:30 p.m. – Surrogate Courtroom, 3rd Floor
County Office Building

The Executive Committee Met at 6:45 PM

Mr. Wilkin, Ms. Elwell (excused), Mr. Watkins, Ms. Hokanson, Ms. Pecora & Mr. Budziak

Ms. Hokanson informed the Board that our friend and member Ruth Elwell was in the hospital, but she is improving. The Board asked Ms. Hokanson to send along their wishes to Ruth for a speedy recovery.

Mr. Wilkin called the meeting to order and asked Mr. Leibowitz to read the Roll Call.

1. ROLL CALL - Present: R. Pecora, J. Katz, P. Hakim, J. Konior, K. Lovelett, T. Hokanson, H. Grant, T. Wilkin, F. Greitzer, P. Economos, M. Watkins, R. Budziak, A. Yuran, M. Weitman, M. Maclary, R. Kinnin, D. Doyle, R. Leibowitz, B. Samuelson **Absent:** T. Marion, L. Biggin, G. Matichuk, E. Hooper, S. Finkle **Excused:** M. Baden, K. Holmquist, R. Elwell **Guests:** Janet Mars – Caliber Granite & Marble, LLC

2. PREVIOUS MINUTES

Mr. Kinnin noted that there were three (3) votes against the Hudson River Maritime Museum Clearwater Shed (UCPB Referral #2011138). Mr. Wilkin verified with his notes that Mr. Kinnin, Mr. Greitzer and Ms. Yuran all voted “No” on the Clearwater Shed. The October minutes were approved as amended. Motion by Mr. Katz, seconded by Mr. Konior. Ms. Hokanson, Mr. Weitman and Mr. Maclary abstained. All in favor.

Mr. Doyle stated he wanted to comment on the work done for the Charter Commission. Mr. Doyle stated he had very little notice to report to the Charter commission on the Director’s position. We still need to report back to that committee with the finalization of comments. Mr. Doyle offered to write the comments for the Board’s approval and coordinate comments back to the Charter Committee in order to have one set of comments from the Director and the Board.

3. FINANCIAL REPORT - 2011

Mr. Doyle stated the 2012 budget is out and we remain fully funded although the budget has not been adopted by the Legislature yet. Ms. Pecora asked if the Legislature had the same guidelines as the Towns to adopt the county budget. Mr. Doyle stated the date is governed by the Charter.

4. PUBLIC COMMENT

There was no public comment.

5. COMMUNITY REPORT

Mr. Greitzer stated that the Rosendale ZBA was confused about the “Staff Comments” due to lack of a quorum of the UCPB. Mr. Doyle stated that our Board issued non-official comments since we could not achieve a quorum, therefore the local board can act on the project with a majority plus one after 30-days.

6. COMMUNICATIONS

Mr. Doyle announced available training for board members at a Breakfast Briefing at the Holiday Inn in Kingston on November 8th.

7. OLD BUSINESS

- a. The Economic Impact of Rail Trails – The Terrace at SUNY New Paltz – Saturday, November 5th
8:30AM to 4:00PM \$20 Contact Hudson River Valley Greenway at 518-473-3835 or hrvg@hudsongreeway.ny.gov (m)
Mr. Doyle made note of the above.

KEY: (f) = handout will be in folder at meeting
(m) = handout included in the mailing

b. Greenway Update

Mr. Doyle stated we are finished interviewing the communities and are currently doing mapping work. The mapping should be finished in the next two weeks then the Board can take a look at Priority Growth areas that have been established with the communities. Mr. Doyle added that many years ago we had a Greenway Committee that we would like to put back together and have meet again. Mr. Watkins volunteered. Mr. Wilkin asked that others think about it and let Mr. Doyle know as well.

Mr. Wilkin stated that we will also be forming a By Laws Committee. Members were given copies of the By Laws when they were appointed. The By Laws are available online or we can make hard copies. Mr. Wilkin added that the By Laws were approved in 2006 and are outdated due to the Charter. We'd like some of the newer members to join the committee. Ms. Pecora added that the By Laws Committee will make a presentation to the Executive Committee for review in order to be in sync to report to the Charter Revision Committee. Ms. Pecora added that the Board needs to do more work with policy and delegation of duties. The Executive Committee will work on the Charter issues. Mr. Wilkin stated he would be willing to serve on the By Laws Committee. Mr. Watkins stated he thought every member should have a copy of the By Laws and the Charter language concerning the Board's role (unofficially seconded by Mr. Konior). Ms. Pecora added that we need to be a more active Board, look at how the Board will function and think about the Board's role in a whole new path.

c. DOS (Main Streets) Reimbursement Report (m)

Mr. Doyle stated that a Final Project Summary report was mailed to the Board. We have been reimbursed for a good portion of our work and we have finished all the reports for Main Street and most of them are available on the website. Mr. Samuelson stated that DOS likes what they have seen so far. Mr. Doyle added that Mr. Samuelson has been responsible for completing the Main Streets report and for all the billing.

8. NEW BUSINESS

a. Regional Economic Development Council Update (Draft Goals & Supporting Strategies-m)

Deputy Director March Gallagher introduced herself and discussed the State's "Open for Business" program and described how the Regional Economic Development Council is set up. She updated the Board on Consolidated Funding Applications.

Mr. Doyle asked Ms. Gallagher to update the Board on Shovel Ready. Ms. Gallagher stated that we have been getting leads from Hudson Valley Economic Development Corporation. She added that there is a lot of draw in Ulster County due to low cost, no MTA tax with close proximity to the City. Ms. Gallagher there is a new Shovel Ready program called "Ready to Go" using Central Hudson and IDA money, and we are matching private property owner dollars to get site plan approval on spec buildings. Ms. Gallagher added the property reviewed in Marlborough would be a good candidate. There are properties in Saugerties and the Town of Ulster that are being looked at now. Ms. Gallagher asked the Board if they knew of properties that are zoned industrial with water and sewer to let her know because we have manufacturer's with 50-200 existing jobs that need more space. It was suggested to include Ms. Gallagher's request into the recommendation back to the Marlborough developer (UCPB referral #2011-156).

b. Seminar on Climate Sustainability (Date & Speakers to be determined)

Mr. Doyle stated that he is still trying to establish a suitable agenda to speak on sustainability issues. He added that this seminar will probably be pushed to January. Mr. Doyle stated that the Board is not limited to our trainings for educational opportunities. Mr. Budziak stated the last seminar on Wetlands was very well done. Mr. Doyle said credit is due to Mr. Wilkin for bringing the issue up. Another member attended the training at the Cary Institute two weeks ago and it was very informative.

c. **Board Membership & Educational Requirements**

Mr. Doyle explained that Ms. Davis has been working on other assignments recently and apologized for not having the training record ready. The educational requirements will be sent out before the December meeting. Mr. Doyle reminded the Board that trainings that were conducted outside of our seminars need to be mailed in to the Planning Office.

Mr. Doyle informed the Board of member's whose membership expires this December: Mr. Konior, Mr. Greitzer, Mr. Finkle and Ms. Matichuk. He added that members serve until they are replaced. Mr. Katz added that he would not be returning next year.

d. **Nominating Committee**

Mr. Wilkin asked Ms. Hokanson and Mr. Konior to sit on the Nominating Committee along with himself and asked to have a quick meeting with them after the Board meeting.

e. **Capital Program Comments (mailed separately 10/19)**

Mr. Doyle stated that Mr. Wilkin has provided comments on the Capital Program, which will be submitted. The Board asked to express their discomfort with making comments. They did not feel they were provided with enough information to make an informed determination and did not feel prepared. Mr. Doyle suggested drafting a letter to be circulated and approved by the Executive Committee.

Ms. Hokanson made a motion directing the Director to draft a letter expressing the Board's concerns with their role in the Capital Improvements Plan, which will be submitted to the Executive Committee for approval and disbursement. The motion was seconded by Mr. Watkins. All were in favor.

f. **Support Letter from Department for Town of Marbletown for Park Development and Planning Grant Funding from NYS Office of Parks, Recreation & Historic Preservation**

Mr. Doyle made note of the above.

g. **Support Letter from Department for City of Kingston's application for funding for rehabilitation of Hasbrouck Park.**

Mr. Doyle made note of the above. Mr. Kinnin asked Mr. Doyle for an expansion of what would be rehabilitated at the park and also requested a copy of the application. Mr. Doyle said he would be happy to get Mr. Kinnin a description.

Ms. Hokanson noted she enjoyed reviewing referrals prior to the discussion portion of the meeting. Other members agreed.

h. Environmental Notice Bulletin & Grant Opportunities– *No Member Comment*

i. Zoning Referrals – *See Separate Zoning Minutes (Referrals were reviewed after Communications)*

9. ADJOURNMENT

The meeting adjourned at 9:30 PM.

Correction: Mr. Baden asked via e-mail about the answer to Mr. Greitzer's question in the November Community Report on how his local board should take action after receiving "Staff Comments" due to lack of quorum. He stated it should be the local board can act on a project after 30 days with a majority vote. The Director verified that majority plus one is not necessary.

The November meeting minutes and zoning minutes were approved at the December 7, 2011 meeting.